

## TUITION WAIVER INFORMATION FOR STUDENTS FROM EASTERN OR SOUTHEASTERN EUROPE

In accordance with university statutes and resolutions of the Rectorate basic requirements for tuition waiver are described in this document:

- Students must be from eligible countries. The regulations for a partial or complete tuition waiver remain unchanged.
- Only regular full time students are eligible for a tuition waiver. Simultaneous additional studies are permitted, but in this case the performance is not linked to the tuition waiver.
- Only those students who study exclusively at the University of Music and Performing Arts will be granted a tuition waiver. Audio-engineering or musicology students are exempt from this regulation because the University of Music and Performing Arts and the Technical University of Graz are partner universities. However, these students need to be enrolled at the corresponding partner university and are NOT permitted to register for another academic program at either of these universities.
- The tuition waiver is valid for the period of one semester.
- Eligible students are automatically granted a tuition waiver for the first three semesters. During the third and subsequent semesters, students must apply for the tuition waiver to be extended for an additional semester by the deadline (see the *procedure* section below). The student's performance during the two most recently completed semesters (Bezugsjahr) will be the basis on which a determination will be made.
- The regulation does not apply to students on furlough.  
The winter semester is the period from October 1 to February 28 (or February 29 during leap years), the summer semester from March 1 to September 9. (see section 9, paragraph 3 Z5 of UniStEV 2004).

### Regulations for Bachelor, Masters and other programs

- Students are not allowed to exceed the official time limit (minimum time plus "tolerance time")
- ECTS credits will be counted only for courses taken at KUG (during the appropriate time period) which count toward the completion of a program of the University of Music and Performing Arts and only if a grade between 1-very good and 4-sufficient or "participated" is earned. A course with a grade of 5-insufficient will not be counted. Courses from other programs at KUG or at other domestic or foreign universities are irrelevant, with the exception of audio-engineering and musicology students where courses taken in the context of programs at the corresponding partner university are considered when determining the eligibility for tuition waiver.
- To determine the grade point average in those semesters that are relevant for the tuition waiver, all grades (1-very good – 5-insufficient) from lectures taken in the context of a full study at KUG are considered. If the student takes an exam several times, the last grade earned is used to determine the eligibility for a tuition waiver. Grades from other programs at KUG or at other domestic or foreign universities are irrelevant, with the exception of audio-engineering and musicology students where the lectures taken in the context of programs

at the corresponding partner university are considered when determining the eligibility for a tuition waiver.

- If a student completes his degree during the semesters that are relevant when determining the eligibility for a tuition waiver (Bezugsstudienjahr), his degree will be considered equivalent to the ECTS credits necessary for the tuition waiver, as long as the final grade is at worst 3-satisfactory. If this is not the case, the degree cannot be counted towards eligibility for a tuition waiver, and the performance measured in ECTS credit and grade point average of the relevant year (Bezugsjahr) will again be the basis for the tuition waiver. Degrees completed at universities other than KUG are irrelevant in this case.

Students are granted a tuition waiver if they reach a minimum of 30 ECTS-credits in the relevant year (Bezugsjahr) with a grade point average of 2.5 or more.

### **Regulations for PhD students**

- Students are not allowed to exceed the official time limit (minimum time plus tolerance time) in any academic programme.
- Attendance at the *Colloquium for graduate students* is obligatory.
- If, in addition to the graduate programme, students are also enrolled at a Bachelor, Master or another program, the before mentioned rules for tuition waiver apply.

### **Procedure:**

Tuition will be automatically waived for the first 3 semesters.

During the third and every subsequent semester students must submit a tuition waiver application by a deadline (see the section *procedure* in the attachment) at the department office (Studien-und Prüfungsabteilung). In the winter semester the application for a tuition waiver must be submitted between November 15 and December 15 (or, if December 15 falls on a weekend, on the following Monday), in the summer semester between April 15 and May 15 (or, if December 15 falls on a weekend, on the following Monday). The deadline is strict because of the need to verify performance in the two previously completed semesters (Bezugsjahr) and to complete processing before the payment forms for the tuition fees are printed.

If a student fails to meet the deadline, he is not eligible for the tuition waiver and will have to pay tuition fees for the following semester. However, this does not make him ineligible for a tuition waiver in subsequent semesters. In extraordinary circumstances, the deadline and/or criteria may be waived by the Provost if significant evidence is provided (eg. childcare, articulated studies).