

Application for a university professorship

In accordance with data protection laws, we are providing you with important information as a data subject and offer you the opportunity to contact us if you have any questions or concerns.

Controller

Universität für Musik und
darstellende Kunst Graz
Leonhardstraße 15
8010 Graz – Österreich
Telefon: +43 316 389-0
E-Mail: info@kug.ac.at

Data protection office

Universität für Musik und darstellende Kunst Graz
Leonhardstraße 15
8010 Graz – Österreich
Telefon: +43 316 389-1192
E-Mail: datenschutz@kug.ac.at

Purpose and legal basis

The documents you send to the University of Music and Performing Arts Graz will be processed for the purpose of the application procedure to become a university professor, no further processing will take place. Your general application documents (such as name, contact details, CV) are processed on the basis of the legal relationship you have initiated. All optional application documents submitted by you (references in the form of audio and video recordings, letters of reference, newspaper articles, testimonials, theses) as well as information provided by you that may indicate racial or ethnic origin or religious or ideological convictions (indication of religious belief) are processed on the basis of your consent.

Recipients or categories of recipients of personal data

All application documents submitted will be forwarded to external reviewers and, in the case of procedures pursuant to Section 98 of the University Act, to internal and external members of the appointment committee.

Transfer to third countries or international organizations

In principle, no data is transferred to a third country (outside the EU or the European Economic Area) or to an international organization. In the event that data is transferred to a reviewer in a third country, you will be informed of this

Duration or the criteria for determining the duration

All procedural documents are stored in accordance with the special limitation period under civil law. After expiry of this period, the procedural documents or parts of them are archived if they are deemed worthy of archiving. Evidence keeping is not provided.

The right to be informed by the controller

If you do not inform the University of Music and Performing Arts Graz of changes to your contact details, we will not be able to inform you about the application process or the status of the procedure.

Automated decision-making including profiling does not take place.

"We inform you that the participation of candidates in an appointment procedure in the hearings of other candidates in the same procedure is contrary to university practice and therefore undesirable."

Your rights as a data subject

Right to completion, right to rectification.

You have the immediate right to request the rectification of inaccurate personal data concerning you. Considering the purposes of the processing, you also have the right to request the completion of incomplete personal data, including by means of a supplementary declaration.

Right to erasure

In principle, you have the right to request that personal data concerning you be deleted without delay. The personal data must be deleted without delay if the personal data is no longer necessary for the purposes for which it was collected or otherwise processed, or if the personal data was processed unlawfully. Also the data shall be erased immediately if you withdraw your consent on which the processing was based and there is no other legal basis for the processing.

Right to restriction

You have the right to request the restriction of processing.

Right of withdrawal

If you have consented to data processing, then you have the right to withdraw your consent on which the processing was based at any time. The lawfulness of the processing carried out on the basis of the consent until the revocation remains unaffected.

Right to information

You have the right to obtain information about whether and, if so, which of your personal data is being processed.

Right of complaint

You have the right to lodge a complaint with the data protection authority if you believe that the processing of personal data concerning you violates data protection laws.

Right to object

You have the right to object at any time, on grounds relating to your particular situation, to the processing of personal data concerning you which is processed in the public interest or in the exercise of official authority or for the purposes of legitimate interests of the controller or of a third party.

Right to data portability

You have the right to obtain your personal data provided to the University of Music and Performing Arts Graz in a structured, commonly used and machine-readable format, or to have this data transferred to another controller, provided that the processing is based on consent or on a contract and is carried out with the help of automated processes. The transfer must not affect the rights and freedoms of other persons.