



**Universität für Musik und darstellende Kunst Graz**  
**University of Music and Performing Arts Graz**  
**Campus Graz, Campus Oberschützen**

**A. Institutional Information** (updated November 2016)

**A.1. Institutional details**

<b>Name of the institution</b>	Universität für Musik und darstellende Kunst Graz / Kunstuniversität Graz (KUG) University of Music and Performing Arts Graz
Erasmus Code	A GRAZ03
ECHE / PIC	29302-EPP-1-2014-1-AT-EPPKA3-ECHE / 957574301
Institution website	<a href="http://www.kug.ac.at/en/home.html">http://www.kug.ac.at/en/home.html</a> <a href="http://studieren.kug.ac.at/en/study.html">http://studieren.kug.ac.at/en/study.html</a>
Online course catalogue	<a href="https://online.kug.ac.at/KUGonline/studienplaene.semplan_studien?corg=1">https://online.kug.ac.at/KUGonline/studienplaene.semplan_studien?corg=1</a>

**A.2. Main contacts**

<b>Contact person</b>	<b>Mag.phil. Irene Hofmann-Wellenhof</b>
<b>Responsibility</b>	Head of Department of International Relations
<b>Contact details</b>	<a href="mailto:irene.hofmann-wellenhof@kug.ac.at">irene.hofmann-wellenhof@kug.ac.at</a> Tel +43 316 389-1162 Fax +43 316 389- 1161

<b>Contact person</b>	<b>Nermina Murtić</b> ERASMUS <b>Incoming</b> Students <a href="mailto:nermina.murtic@kug.ac.at">nermina.murtic@kug.ac.at</a> Tel +43 316 39-1163 / Fax 1161	<b>Michaela Ritter</b> ERASMUS <b>Outgoing</b> Students <a href="mailto:michaela.ritter@kug.ac.at">michaela.ritter@kug.ac.at</a> Tel +43 316 39-1160 / Fax 1161
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## C. Recommended language skills

### C.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
AGRAZ03	215 Music and Performing Arts 145 Music Education/ Lehramt 146 Instrumental (Voice) Pedagogy/ Instrumental (Gesangs)- Pädagogik (IGP) 214 Stage Design/ Bühnengestaltung 523 Sound Engineer/ Toningenieur	German / English	The language of instruction in group courses is German - at least Level B2 is expected, but it is possible to receive advice and guidance in English. For attending courses in music theory, music history, music education or other courses where oral explanations are essential, good German knowledge is required (level B2). In research projects the language will be agreed by both parties. It is possible to use the English language (Level B2 will be required).

\* Level according to Common European Framework of Reference for Languages (CEFR)

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## D. Additional requirements

<http://www.kug.ac.at/en/studies-further-education/studies/international/erasmus/information-for-incoming-students.html>

## E. Calendar 2017/18

<b>Winter term (Fall term)</b>	1 October 2017 - 3 February 2018
<b>Summer term (Spring term)</b>	5 March 2018 - 30 June 2018
<b>Holidays during the semester:</b>	18 December 2017 - 7 January 2018 Christmas break 26 March 2018 - 08 April 2018 Easter break
<b>Enrollment period:</b>	4 September 2017 - 28 September 2017 (Musicology, Audio Engineering: 10 July - 05 September 2017) 5 February 2018 - 01 March 2018 (Musicology, Audio Engineering: 08 January 2018 - 05 February 2018)

### E.1.1. Nomination Deadlines

Applications/information on nominated students must reach the KUG by:

Winter term	March 15
Summer term	October 10

### E.1.2. Decision Response

The KUG will send its decision within 10-12 weeks.

### E.1.3. Transcripts of Records

A Transcript of Records will be issued by the KUG no later than 5 weeks after the assessment period has finished at the KUG.

### E.1.4. Termination of Agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## F. Information

### F.1. Grading system

#### Austrian Grading Scale – Definition

- 1 - EXCELLENT: outstanding performance
- 2 - GOOD: above the average standard but with some errors
- 3 - SATISFACTORY: generally sound work with a number of notable errors
- 4 - SUFFICIENT: performance meets the minimum criteria
- 5 - UNSATISFACTORY: Substantial improvement necessary; requirement of further work

Successfully completed: positive performance, where a strict differentiation is not adequate

Not completed: negative performance, where a strict differentiation is not adequate

For more details: <http://www.kug.ac.at/en/studies-further-education/studies/international/information-for-foreign-students/information-about-ects.html>

## F.2. Visa

The KUG will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b>	OeAD (Austrian Agency for International Cooperation in Education and Research)
<b>Website OeAD and Contact details</b>	<a href="https://www.oead.at/home/EN/">https://www.oead.at/home/EN/</a> <a href="https://www.oead.at/index.php?id=78&amp;L=1">https://www.oead.at/index.php?id=78&amp;L=1</a> <a href="https://www.oead.at/fileadmin/oead_zentrale/willkommen_in_oe/Recht/OEIF_Studying_Working_in_Austria.pdf">https://www.oead.at/fileadmin/oead_zentrale/willkommen_in_oe/Recht/OEIF_Studying_Working_in_Austria.pdf</a>
<b>Contact person at KUG</b>	Nermina Murtić (KUG, Visa assistance for incoming students) <a href="mailto:nermina.murtic@kug.ac.at">nermina.murtic@kug.ac.at</a> Tel +43 316 389-1163 Fax +43 316 389-1161

## F.3. Insurance

The KUG will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

The KUG will inform incoming students/staff of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:

<b>Website</b>	<a href="http://www.oead.at/index.php?id=73&amp;L=1">http://www.oead.at/index.php?id=73&amp;L=1</a> <a href="http://ec.europa.eu/social/main.jsp?catId=559">http://ec.europa.eu/social/main.jsp?catId=559</a>
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## F.4. Housing

The KUG will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

<b>Contact institution</b>	OeAD (Austrian Agency for International Cooperation in Education and Research)
<b>Website</b>	<a href="https://housing.oead.at/de/">https://housing.oead.at/de/</a> <a href="http://oeh.kug.ac.at/?page_id=14">http://oeh.kug.ac.at/?page_id=14</a>

<b>KUG Campus Graz</b>	Palais Meran (Main Building) Leonhardstraße 15, A-8010 Graz, Austria
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<b>KUG Campus Oberschützen</b>	Hauptplatz 8, A-7432 Oberschützen, Austria Tel: +43 3353 6693 3123 oder +43 664 8592391 (Portier) Fax: +43 3353 6693 3121 Sekretariat: +43 3353 6693 3120
<b>Website</b>	<a href="http://www.kug.ac.at/en/studies-further-education/studies/institutes/institute-12-oberschuetzen/start.html">http://www.kug.ac.at/en/studies-further-education/studies/institutes/institute-12-oberschuetzen/start.html</a> <a href="http://www.internat-oberschuetzen.at/studentenheim.htm">http://www.internat-oberschuetzen.at/studentenheim.htm</a>