

An die Vizerektorin/den Vizerektor für Lehre der Kunstuniversität Graz
Über: Studien- und Prüfungsabteilung

Application for Exemption from the Tuition Fee (University law § 92 from 2002)

Student Registration No.

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Applicant's surname and first name	
Nationality	Telephone No. and E-Mail Address
Current mailing address (postal code, city, street, house no.)	

Please mark the appropriate box

I request to be exempt from the tuition fee:

1. because I will be completing the following study program or practicum within the framework of the international EU, state or university **Mobility Program in Austria ("INCOMING")** (§ 92 Abs. 1 Z 1 UG 2002) OR have completed (§ 75 Abs. 2 Satzung KUG):

Name of the program	
Start of the stay abroad (day, month, year)	End of the stay abroad (day, month, year)

Enclosure:

- Acceptance Letter from the Mobility Program

2. because I will be completing the following study program or practicum within the framework of the international EU, state or university **Mobility Program Abroad ("OUTGOING")** (§ 92 Abs. 1 Z 1 UG 2002) or because of the study abroad determined by the Curriculum (§ 92 Abs. 1 Z 2 UG 2002) OR have completed (§ 75 Abs. 2 Satzung KUG):

Name of the program	Country of the stay abroad
Start of the stay abroad (day, month, year)	End of the stay abroad (day, month, year)

Enclosure:

- Acceptance Letter from the Mobility Program

I am aware that after my return, I must prove that I have actually absolved the study time or practicum period abroad; otherwise, I must subsequently pay the tuition fee for the particular semester involved.

3. **Reciprocity** because Austrian students are equally exempt from the tuition fee (§ 92 Abs. 1 Z 3 UG 2002), that is,

- at all universities/academies in my home country at the university/academy that I attended last

4. **Equalization** because, according to "Rule 2003/109/EG concerning the recommendation of 23 Nov. 2003 regarding the rights of citizens of other countries who have long-term permission to stay here," I have the following residency permit (which I enclose in a copy):

- Permanent residency – EG (issued by the Austrian authorities)
- Permanent residency – EG (issued by another EU state)
- Permanent residency card (issued by the Austrian authorities)
- Positive decision concerning student aid

Points 5 – 6:

ONLY FOR Degree program students (except non-EU-nationals who are holders of a residence title for students - "Aufenthaltsbewilligung Studierende") (**according to (§ 91 Abs. 1 UG 2002)**):

5. Illness/Pregnancy/Child care (§ 92 Abs. 1 Z 4 UG 2002):

- I was hindered in my studies for more than 2 months on account of pregnancy or illness (please enclose confirmation from a medical specialist).
- Child care – I was primarily involved in taking care of one or more children under the age of 7 or took care of a child delayed in starting school

Enclosures:

- Child's birth certificate
 - Student's residency registration form (Meldezettel)
 - Child's residency registration form (Meldezettel), in which case the child's address must be the same as the student's address
 - Student's declaration under oath that the child is primarily under his/her care.
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6. Gainful Employment (§ 92 Abs. 1 Z 5 UG 2002):

In the calendar year before the start of the semester in question, I was involved in gainful employment through which I earned a yearly income in the amount of the 14-fold sum allowable according to § 5 Abs. 2 ASVG. **This equals a yearly income of at least EURO 5820,08 (=€415,72 x 14) in the calendar year 2016** [or €5.683,72 (= €405,98 x 14) in the calendar year 2015, or € 5.534,34 (=€395,31 x 14) in the calendar year 2014]. Calculations according to § 9 of the Student Assistance Law (Studienförderungsgesetzes) 1992 and the overall equalization according to § 10 of the Student Assistance Law 1992 are only to be taken into account if these accrue because of gainful employment.

Enclosure: - Income tax statement for the preceding calendar year

7. Disability according to legal regulations of at least 50 % (§ 92 Abs. 1 Z 6 UG 2002):

Enclosure: Disability pass from the Government Social Agency (Bundessozialamt)

8. Military and Civil Service (according to § 2b Abs. 1 and 2 of Studienbeitragsverordnung 2004)

Only when the military or civil service has been completed during the prescribed study time (including an additional 2 semesters) WITHOUT taking a leave of absence for this, and when more than 2 months of the semester in question have been devoted to this!

Enclosure: - Confirmation by the Military Commander or Civil Service Agency.

9. Receiving Student Assistance (§ 92 Abs. 1 Z 7)

When receiving student assistance, according to the Student Assistance Law 1992, BGBl. Nr. 305/1992, in the past semester or in the current semester.

Enclosure: - Confirmation by the Student Assistance Office (Studienbeihilfenbehörde)

Graz,
Date Student's signature

ATTENTION: The application must be received at the latest by 1 October or 1 March in the relevant semester.

To be filled out by the University

Please mark the appropriate box

Decision of the Vice-Rector for Education

For the following points, the exemption of the tuition fee is

1. or 2. Mobility Program (“INCOMING” + “OUTGOING”)

approved for WS 20 ../ .. AND/OR SS 20 ..

not approved (please give the reason)

3. Reciprocity

approved for the whole study period

not approved
(please give the reason)

4. Equilization

approved for WS 20 ../ .. AND/OR SS 20 ..

not approved (please give the reason)

5. Illness/Pregnancy/Child Care (§ 92 Abs. 1 Z 4 UG 2002):

approved for WS 20 ../ .. AND/OR SS 20 ..

not approved (please give the reason)

6. Gainful Employment (§ 92 Abs. 1 Z 5 UG 2002):

approved for SS 20 .. AND WS 20 ../ ..

not approved (please give the reason)

**7. Disability according to legal regulations of at least 50 %
(§ 92 Abs. 1 Z 6 UG 2002):**

approved for the whole study period

not approved
(please give the reason)

8. Military and Civil Service (§ 2b Abs. 1 and 2 tuition fees regulation 2004)

approved for SS 20 .. OR WS 20 ../ ..

not approved (please give the reason)

9. Receiving Student Assistance (§ 92 Abs. 1 Z 7 UG 2002)

approved for SS 20 .. OR WS 20 ../ ..

not approved (please give the reason)

For the Vice-Rector of Education:

.....
(Date)

.....
(Signature)

Declaration under Oath about Child Care

Enclosure for applying for exemption of the tuition fee because of child care
(4. Illness/Pregnancy/Child Care according to § 92 Abs. 1 Z 4 UG 2002):

I,
(Name of the Student)

declare under oath, that the child

.....
(Name of Child)

in the SS 20 .. or WS 20 .. / ..
(e.g.: WS 2010/2011)

will be primarily under my care

.....
(Date Signature)